

To All Families of Bus Riders:

Please take a moment to review the **summary of bus rules on the back of this letter** with your child(ren). The complete set of transportation rules can be found in the Student/Parent Handbook—available on our school website and in the planners distributed to students on the first day of school.

Bus safety will be taught during the first two weeks of school, but it's essential that students understand how to ride safely and responsibly starting on the **very first day**. We ask parents to carefully go over the rules with their child(ren), and both parent and student should sign the acknowledgment form once the rules are understood.

Last year, we experienced some challenges with student behavior on buses, and we are working to ensure a smoother and safer experience for everyone this year.

Bus Procedures and Expectations

- **Assigned seating:** Younger students will be seated toward the front of the bus.
- **Student conduct:** Riding the school bus is a privilege. Any student who fails to follow the bus rules may face disciplinary action, including suspension of bus riding privileges.

Disciplinary Process for Bus Misconduct:

1. **First Violation:** Student will receive a verbal warning from the driver; parents will be notified.
2. **Second Violation:** Student will be suspended from riding the bus for 2 days; parents will be notified.
3. **Third and Subsequent Violations:** Student may lose bus privileges for up to two weeks; parents will be contacted.

Note: In cases of serious misconduct or repeated issues, the Principal or Superintendent may take immediate disciplinary action outside of the steps outlined above.

Important Transportation Notes

- **Bus Routes:** Route information will be available for pickup at **Back-to-School Night on August 28th from 12:00 PM – 8:00 PM**.
- **Riding to Another Student's Home:** Due to full buses, students wishing to ride home with another student must have office approval. **Please contact the school office at least 72 hours in advance.** You will be notified of the decision within one school day.
- **Alternate Drop-off/Pick-up Address:** Each student may have one primary pick-up and drop-off location on file. If your child needs to ride to a secondary address already listed with the school, please notify the office **at least 24 hours in advance**.
- **Emergency Requests:** We understand emergencies happen. In these cases, please call the school office as soon as possible. Requests will be reviewed on a case-by-case basis.

Our top priority is student safety. Good behavior on the bus is essential to ensuring a safe and smooth ride to and from school every day. Thank you for your partnership in helping us maintain a respectable and safe transportation environment.

If you have any questions, please don't hesitate to contact the school office.

Thank you for your cooperation,

Mike Van Voorhis

Transportation Director – (218)630-5311

Be on time for the bus, the bus will not wait as it has a schedule to follow.

Stay seated while the bus is in motion.

Always keep your hands and head inside the bus window.

Keep the bus clean – There is garbage at the front of the bus if needed.

Be courteous.

No profanity.

Do not destroy property.

For your own safety, do not distract the driver through misbehavior.

If you will not be riding the bus, please call the office as soon as possible. You can leave a message if it is after hours.

Remember, riding the bus is a privilege, not a right.

By signing below, you understand the updated school bus rules and consequences.

X _____

Students name

X _____

Parents name